



Engineering & Materials Contract Management CEM20



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Course Contents:

- 1 Classification of Contracts in the Petroleum Industry
- 2 Stages in Typical Petroleum Industry Contract Administration & Contract Management Flow chart.
- 3 Contracts Approval Process
- 4 Preparation of Contract Terms & Conditions, Clauses, Scheduling etc.
5. Problems & Challenges of Successful Contract Management:
 - Including Stock Optimization,
 - Inventory Management.,
 - E-Procurement,
 - Integration of Contract Software with Accounting Packages,
 - Contract Time Scheduling
 - Engineering Projects, Contract & AFE Administration
6. Procurement Logistics Coordination in Engineering Project Contract
7. Success Factors for Contract Management:
 - Internal Processes & Process Development for Bid Evaluation & Bid Analysis Methods
 - Suppliers' Selection Criteria
 - Establishment of Benchmarks & Best Practice
 - Compliance Monitoring
- 8 Engineering & Materials Contract & Supplies Negotiation
- 9 Contracts Performance Monitoring & Control.
- 10 Contract Termination & Client's Recoverable Costs

Venue:

Please visit our website or contact us for details.

Tuition:

£2,950+VAT

5 easy ways to register or to make an enquiry:

1.Web

www.petroconsultenergy.co.uk

2.Email

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